



DEPARTMENT OF HISTORY



BEJOY NARAYAN MAHAVIDYALAYA The University of Burdwan

UNIT / LESSON PLAN

Under Semester With C.B.C.S.

Semester: III

Subject: History

Undergraduate: (Honours)

Core Course Code Paper: SEC Paper - I

Paper Name: Archives and Museums in India

Total Credits: IV

Total Marks: 50 (40+ 10)

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THE UNIVERSITY OF BURDWAN

UNIT / LESSON PLAN

Skill Enhancement Course (SEC) Paper Title: - Archives and Museums in India

Semester	Course Offered	Name of the Course/ Paper	Credit	Full Marks
SEMESTER - III	Core Course (CC)			
	CC Paper – 5	History of India – 3 (c. 1206 to 1525 AD)	6	75
	CC Paper – 6	Rise of Modern West – 1 (15 th & 16 th Centuries)	6	75
	CC Paper – 7	History of India – 4 (c. 1526 to 1757 AD)	6	75
	Generic Elective (GE) (Students of History Hons. should take Generic Elective Paper - 3 from Other Disciplines) However Hons. Students belonging to Other Disciplines have to Take the Following GE Paper if they Choose History as Generic Elective Subject)			
	GE Paper – 3	History of India (From 1206 to 1707 AD)	6	75
	Skill Enhancement Courses (SEC)			
	SEC Paper - 1	Archives and Museums in India [Or] Understanding Heritage	2	50
Total	5		26	350



SEC Paper – II: Archives and Museums in India

This course introduces students to the institutions that house and maintain documentary, visual and material remains of the past. Museums and Archives are among the most important such repositories and this course explains their significance and how they work. Students will be encouraged to undertake collection, documentation and exhibition of such materials in their localities and colleges. Visit to National Archives and National Museum are an integral part of the course.

Credit / Module No – 01, Part - I

Credit Contents:

Definition and history of development (with Special Reference to India)

Credit / Module Objectives -

After reading this Unit Students should be able to understand:

- What Archives and Museums are
- What Material and Archives have
- Basic aspects of the History of Archival Science and Museology
- Importance of the Archives and Museums for Society.
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Lecture	Topics of Discussion	Remarks
Lecture – 1	Definition of Museums	
Lecture – 2	Origin of Museums	
Lecture – 3	Development and Evolution of Museums (Pre-Historic Period to Present Time)	
Lecture – 4	Definition of the Archives	
Lecture – 5	Origin of the Archives	
Lecture – 6	Development and Evolution of the Archives (Pre-Historic Period to Present Time)	
Lecture – 7	Impact of Museums and Archives on our Society	
Lecture – 8	Remedial Class or Doubt Clearing Session	

Programme Specific Outcomes

Credit / Module No – 02

Credit Contents:

1. Types of Archives and Museums:
2. Types or Classification of Archives
3. Functions of Archives:
 - a) Collection of Archival Materials
 - b) Documentation of Archival Materials
 - c) Conservation of Archival Materials
 - d) Arrangement of Archival Materials
 - e) Exhibition of Archival Materials
 - f) Publication of Archival Materials
4. Types or Classification of Museums
5. Functions of Museums
6. Understanding the Traditions of Preservation in India: Collection Policies



7. Ethics and Procedures Collection: Field Exploration, Excavation, Purchase, gift and bequests, Loans and deposits, exchanges, treasure trove confiscation and others
8. Documentation of Museums: Accessioning and De-Accessioning, Numbering, Cataloguing, Indexing, Photography
9. Digital Documentation
10. Preservation: Curatorial Care, Preventive Conservation, Chemical Preservation and Restoration

Credit / Module Objectives: -

After Studying this Unit, we will learn about:

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Lecture	Topics of Discussion	Remarks
Lecture – 1	Types or Classification of Archives	
Lecture – 2	Functions of Archives:	
Lecture – 3	Documentation of Archival Materials	
Lecture – 4	Understanding the Traditions of Preservation in India: Collection Policies	
Lecture – 5	Ethics and Procedures Collection: Field Exploration, Excavation, Purchase, gift and bequests, Loans and deposits, exchanges, treasure trove confiscation and others	
Lecture – 6	Documentation of Museums: Accessioning and De-accessioning, Numbering, Cataloguing, Indexing, Photography	
Lecture – 7	Digital Documentation	
Lecture – 8	Preservation: Curatorial Care, Preventive Conservation, Chemical Preservation and Restoration	

Programme Specific Outcomes

Credit / Module No – 03

Credit Contents:

Museum - Presentation, Exhibition and Conservation

1. Museum Presentation in the Context of Contemporary Museological Thinking
2. Theory of Museums Presentation or Exhibition
 - (i) Exhibition Design and Production
 - a) Planning
 - b) Production
 - c) Publicity
 - (ii) Evaluating Exhibition
 - a) Presentation Techniques
 - b) Labeling
 - c) Lighting
 - d) Security
3. The Process of Making Museums Exhibitions
4. Museums – Conservation
 - (i) Preventive Conservation or Preservation
 - (ii) Curative Conservation
 - (iii) Restoration
5. Museums



Credit / Module Objectives: -

Upon completion of this Unit, Students will be able to –

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Lecture	Topics of Discussion	Remarks
Lecture – 1	Museum Presentation in the Context of Contemporary Museological Thinking	
Lecture – 2	Theory of Museums Presentation or Exhibition	
Lecture – 3	Contemporary Approaches to Museums Presentation Development and their Classification	
Lecture – 4	The Process of Making Museums Exhibitions	
Lecture – 5	Museum's Exhibition Design and Production	
Lecture – 6	Museum's Evaluating Exhibition	
Lecture – 7	Museums – Conservation: Preventive Conservation or Preservation	
Lecture – 8	Museums – Conservation: Curative Conservation & Restoration	
Lecture – 9	Museums – Conservation Ethics	
Lecture – 10	Remedial Class or Doubt Clearing Session	
Lecture – 11	Unjustly Neglected Phase: The Research into Community Needs, Narrative Development, Evaluation	
Lecture – 12	Summarizing the Credit Module	

Programme Specific Outcomes

Credit / Module No – 04

Credit Contents:

Museums, Archives and Society

1. Education and Communication Outreach Activities
2. Museums and Society
3. Archives and Society
4. Museums and Archives: Some National and International Organization and Institution

Credit / Module Objectives: -

After Studying this Credit, Students will learn about –

- Understand the Roll of Museums in a Society
- Analyze the importance of

Lecture	Topics of Discussion	Remarks
Lecture – 1	Museums, Archives and Society	
Lecture – 2	Learning the Past	
Lecture – 3	Heritage: Tangible Heritage and Intangible Heritage	
Lecture – 4	Museums and Society:	
Lecture – 5	Archives and Society	
Lecture – 6	Remedial Class or Doubt Clearing Session	
Lecture – 7	Project Work	
Lecture – 8	Project Work	
Lecture – 9	Project Work	



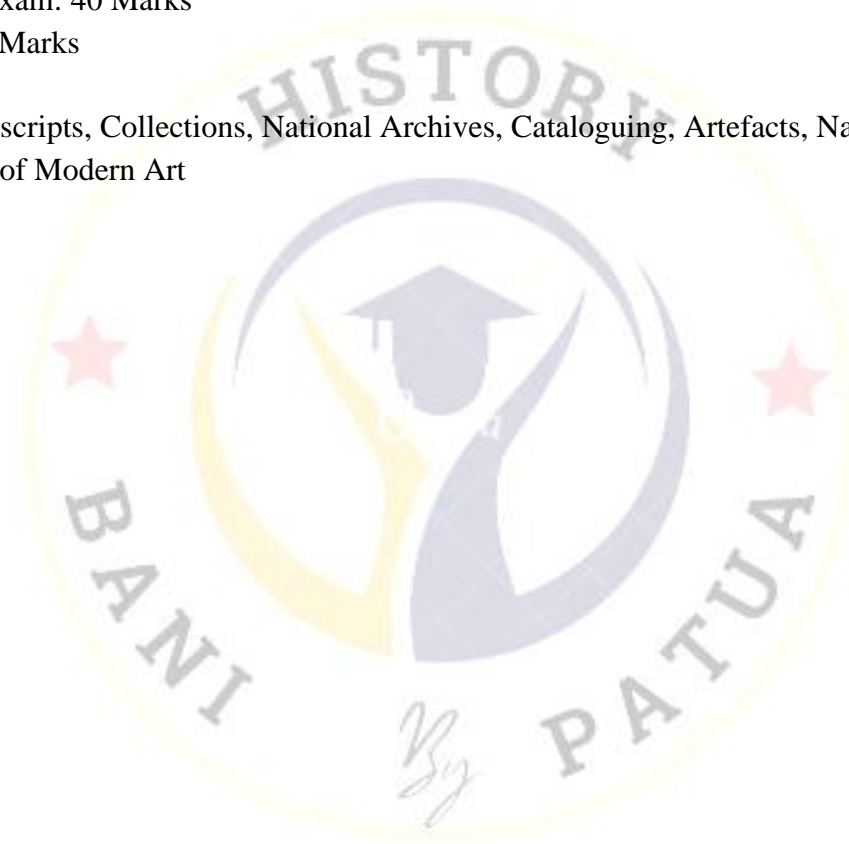
Lecture – 10	Project Work	
Lecture – 11	Project Work	
Programme Specific Outcomes		

Assessment Methods:

Students will be assessed on the basis of regular group presentations and a detailed (individual) project submission-cum-presentation. The project should be professionally written and referenced, as well as creatively put together. The project has to be based on Study Tour, active fieldwork and library work and should reflect an analysis of primary source material and an engagement with secondary material.

1. Project Work: 10 Marks
2. Written Exam: 40 Marks
3. Total: 50 Marks

Keywords: Manuscripts, Collections, National Archives, Cataloguing, Artefacts, National Museum National Gallery of Modern Art





Oxford

Sl	TITLE	AUTHOR(S)	DATE OF PUBLICATION
	The Photograph	Graham Clarke	1997
	Art in Europe 1700-1830: A History of the Visual Arts in an Era of Unprecedented Urban Economic Growth	Matthew Craske	
	Art and Society in Italy, 1350-1500 Reissued as: Art in Renaissance Italy, 1350-1500 (2000)	Evelyn Welch	
	Twentieth Century Design	Jonathan M. Woodham	
	African-American Art	Sharon F. Patton	
	Architecture in the United States	Dell Upton	
	Sculpture Since 1945	Andrew Causey	
	Native North American Art	Janet Catherine Berlo and Ruth B. Phillips	
	Archaic and Classical Greek Art	Robin Osborne	
	Imperial Rome and Christian Triumph: The Art of the Roman Empire AD 100-450 2nd ed: The Art of the Roman Empire AD 100-450 (2018)	Jaś Elsner	
	The Art of Art History: A Critical Anthology "New edition" (2009)	Donald Preziosi	
	Modern Art 1851-1929: Capitalism and Representation	Richard Brettell	
	Landscape and Western Art	Malcolm Andrews	
	Early Medieval Architecture	Roger Stalley	
	Aegean Art and Architecture	Donald Preziosi and Louise Hitchcock	
	Byzantine Art 2nd ed (2018)	Robin Cormack	
	After Modern Art 1945-2000 2nd ed: After Modern Art 1945-2017 (2018)	David Hopkins	
	European Architecture 1750-1890	Barry Bergdoll	
	Classical Art: From Greece to Rome	Mary Beard and John Henderson	



	Indian Art	Partha Mitter	
	Medieval Art	Veronica Sekules	
	Modern Architecture	Alan Colquhoun	
	Twentieth-Century American Art	Erika Doss	
	Early Art and Architecture of Africa	Peter Garlake	
	Medieval Architecture	Nicola Coldstream	
	Early Medieval Art	Lawrence Nees	
	Fashion	Christopher Breward	
	Portraiture	Shearer West	
	Beauty and Art: 1750-2000	Elizabeth Prettejohn	
	Design in the USA	Jeffrey L. Meikle	
	The Pacific Arts of Polynesia and Micronesia	Adrienne L. Kaeppler	
	Northern Renaissance Art	Susie Nash	
	Art in China 2nd ed (2009)	Craig Clunas	
	Renaissance Architecture	Christy Anderson	

